



Appendix H - Service Area Instructions.

The Service Area Safety Officer is responsible for the safe running of the service area, to ensure that it complies with the Safety Plan, Health and Safety and Rally Future Requirements.

All Entrants, Competitors and Service Crews must be familiar with these instructions and the more detailed instructions published by the MSA Rallies Committee entitled “**Service Area Risk Management**”. Health and Safety and other Legislative requirements must be adhered to, particularly if any member of a service crew is employed. Entrants and Competitors are reminded that they are responsible for the conduct of their service crew and are liable for penalties.

- A 10 mph speed limit must be observed at all times in a Service Area, other than for Emergency Vehicles which may be attending an incident.
- Spectators are allowed in the Service Area which may include children. Children must be kept under control by a responsible adult. No animals are allowed at the venue.
- Toilet and Catering Facilities are available by the grandstands.
- The riding of scooters, mopeds, motorcycles or bicycles in the Service Area is prohibited as per the notes in the Final Instructions.
- Access roads throughout the Service Area must kept clear and traffic must be able to circulate freely. The Service In control is one way INTO the service area only. Competitors leave via Service Out directly to the Arrivals control which may become congested.
- Competitors who have retired and wish to leave the venue must do so from the Service Out BUT MUST get permission to leave from the Service Area Safety Officer who will arrange exiting at an appropriate time and route guided by marshals.
- Service Crews and Spectators must not stray into the Control areas or onto the Stage.
- First Aid and cover for other emergencies are on site, based near the service in control, and available via a marshal. Do not dial 999, there are adequate first responder resources on site.
- The use of open fires/barbeques is prohibited within the venue.
- Fire Points are situated in the service area, a Rockingham Fire tender is in the Refuelling area.
- Competitors must have a Fire Extinguisher positioned in an outside corner of their service bay.
- Welding activities must only be done under the supervision of another team member who **has hold** of a Fire Extinguisher and is also responsible for keeping other people away from the activity
- **Refuelling** must only be done in the Refuelling Area under the supervision of another team member who has hold of a Fire Extinguisher, who is also responsible for keeping other people away from the activity. This includes the refuelling of generators. Cars must be on the ground with the engine off and no persons in the car during refuelling.
- Spillages are the responsible of the team, ground sheets must be used and it is expected that they all have their own spill kits for this type of accident. The event organisers have spillage kits to assist if necessary. Service bays must be left clean and tidy with NO LITTER.
- All incidents and injuries must be reported to the Service Area Safety officer or an event official.